



# Charleston Forge

251 Industrial Park Drive, Boone, NC 28607 | 828.264.0100 | www.charlestonforge.com

## CUSTOMER CREDIT APPLICATION INFORMATION

(PLEASE FILL OUT APPLICATION COMPLETELY. FAILURE TO DO SO WILL RESULT IN PROCESSING DELAYS.)

Date	Sales Rep		
Company Name			
DBA Name (if any)			
Business Owner(s)			
Year Business Started	Business type (Circle one) Corporation - Partnership - Sole Proprietorship		
Billing Address			
Street			
City	State	Zip	Country
Phone	Fax		
State Sales Tax ID (Please attach certificate copy)			
Please list preferred carrier <small>(Please note that orders that can ship UPS will do so unless specified on each order)</small>			
Bank Name	Account Number		
Please list five (5) references. For each provide name, account number, and fax number.			
1			
2			
3			
4			
5			
I authorize Charleston Forge to contact the above-listed bank and trade references for the purpose of opening/reviewing an open account. I understand that having an open account with Charleston Forge is a privilege, and it can be denied for slow payments and insufficient checks at any time. I further certify that I am authorized to file credit applications on behalf of this applicant company.			
Printed Name	Title		
Signature			
<b>PERSONAL GUARANTEE</b> The undersigned guarantees fully, without reservation or offset, the payment of any sums due from the above named Applicant in the event that said Applicant fails to pay any such sum when and as due. The undersigned waives notice of default and demand for payment and agrees to pay all expenses of collection, including reasonable attorney's fees and any applicable interest thereon. This guaranty shall be enforceable as to all. The undersigned hereby gives permission to use any tools necessary to determine credit worthiness. Applicant's debts, liabilities and obligations incurred, despite Applicant's discharge and bankruptcy or despite adjustment of such debts, liabilities and obligations and solvency proceeding or pursuant to some other compromise with creditors. This instrument shall be a continuing guarantee and shall remain in full force and effect until written notice is received from the undersigned to be released from further or future liability hereunder.			
Signature			

## CREDIT CARD PAYMENT INFORMATION

Please return via mail or fax to:

Charleston Forge  
 Attn: Credit Manager  
 251 Industrial Park Drive  
 Boone, NC 28607

tel. 828.264.0100  
 fax. 828.264.5901

Date	
Type of Card (Circle one)	VISA      Mastercard      American Express      Discover
Cardholder Name (Must be identical to card)	
Account Name (If different from name on card)	
Billing Address  (Must be identical to the address on your credit card statement)	Address _____  City _____  State _____ Zip _____
Credit Card Number	
Expiration Date	
Contact Phone Number	
Signature	Charleston Forge is authorized to bill the charges approved by me to the above account.
Verification Number (Last three digits on back of card)	

Check one of the following:

- Charge all future orders without pre-authorization
- Authorization needed for each order

PLEASE RETURN TO: Charleston Forge, 251 Industrial Park Drive, Boone, NC 28607 or Fax to: 828.264.5901

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## TERMS & CONDITIONS

### Shipping:

1. All shipments are freight collect or third party billing and are F.O.B. Boone, North Carolina. Please provide us with your shipping preferences with each order or send us a signed document specifying a default carrier for your orders.
2. If you do not specify a carrier on your purchase order, we will select one for you. We accept no responsibility for freight charges or services even though we may have selected the carrier. You may request a list of preferred carriers for your area from Customer Service.
3. Shipping weights are provided for your convenience. They are good faith estimates and are subject to variation without notice. Charleston Forge is not responsible for differences between our weights and those shown by the carrier.
4. Charleston Forge will not be responsible for any additional shipping charges for an order shipping to a location without a loading dock. This does not apply to UPS shipments.
5. Shipping Charges incurred for return of freight back to Charleston Forge due to being deemed undeliverable for any reason will be purchasers responsibility.
6. Charleston Forge will not be responsible for additional transportation charges incurred after the delivery point on original shipments or replacements. This includes but is not limited to third party receivers, transportation, handling or service charges.
7. We highly recommend shipping via one of our PREFERRED CARRIERS (listed on separate sheet); we have found these carriers provide the most frequent and best service from our factory.

### Freight Damage:

1. Charleston Forge is not responsible for damage to merchandise in transit or in storage. Title and risk of loss pass to you upon delivery to the carrier at our factory. Freight damage is the responsibility of the carrier and all claims should be filed with your carrier.
2. Charleston Forge will not be responsible for any additional shipping charges for an order shipping to a location without a loading dock. This does not apply to UPS shipments.
3. Shipping Charges incurred for return of freight back to Charleston Forge due to being deemed undeliverable for any reason will be purchasers responsibility.
4. Charleston Forge will not be responsible for additional transportation charges incurred after the delivery point on original shipments or replacements.
5. We highly recommend shipping via one of our PREFERRED CARRIERS (listed on separate sheet); we have found these carriers provide the most frequent and best service from our factory.

### Warranty Claims:

1. Charleston Forge products carry a warranty for one (1) year following the original invoice date.
2. Charleston Forge uses solid wood, fine leathers and fabrics, and other natural materials. Variation of color, stain, dye lot, etc. are to be expected. We believe these characteristics make each piece unique, and do not consider these variations to be a defect.
3. Chips and scratches that occur from handling or use are not the responsibility of Charleston Forge. We do not warrant against wear, fading or shrinking on fabric or leather parts. Please note that foam seats will soften and conform with use. This is normal and is not considered a defect.
4. This warranty applies under conditions of normal residential use and does not apply to damage incurred as a result of negligence or misuse. This includes improper cleaning, exposure to chemicals, foreign substances, liquids, sunlight, accidents or any use for which the product was not intended. We shall, at our discretion, repair or replace items that fall under the terms of this warranty. We reserve the right to make changes in our designs, details and dimensions without notice.
5. All claims for manufacturers defects MUST be accompanied by a digital photograph.
6. At that time a determination will be made as to how the repair / replacement will be handled.
7. NO returns or repairs can be made without prior authorization from customer service.

### Payment Terms:

1. Payment terms will be established depending upon credit worthiness
2. Credit is reviewed with national credit agencies.
3. Terms can be Proforma (prepaid account) and once an account is established, Charleston Forge may approve Net 20 days terms on a case by case basis

**Additional information is available in the front of the price list.**

I understand the above information and agree with the terms and conditions listed.

Company name: \_\_\_\_\_

Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE RETURN TO: Charleston Forge, 251 Industrial Park Drive, Boone, NC 28607 or Fax to: 828.264.5901

# Charleston Forge Approved Carriers

To provide better customer service and reduce the incidence of freight damage, this list has been developed with you, the customer, in mind. These are the furniture carriers that pick up from our factory on a regular basis. Please note: We have Free Astray agreements with the following carriers: Brooks, Cooke, Ideal, MFX, Murrows, Shelba Johnson, Sunbelt, Warren, Watkins Shepard, Wiseway and Zenith.

<u>ALABAMA</u> MFX Sunbelt Watkins Shepard Zenith	<u>ARIZONA</u> Cooke Houser Sunbelt Watkins Shepard Zenith	<u>ARKANSAS</u> Houser MFX Sunbelt Watkins Shepard Zenith	<u>CALIFORNIA</u> Cooke Houser Sunbelt Watkins Shepard Zenith	<u>COLORADO</u> Cooke Ideal Sunbelt Watkins Shepard Zenith
<u>CONNECTICUT</u> Shelba Johnson Sunbelt Watkins Shepard Zenith	<u>DELAWARE</u> Shelba Johnson Sunbelt Warren Watkins Shepard Zenith	<u>FLORIDA</u> Brooks MFX Shelba Johnson Sunbelt Watkins Shepard Zenith	<u>GEORGIA</u> Brooks MFX Sunbelt Watkins Shepard Zenith	<u>IDAHO</u> Ideal Sunbelt Watkins Shepard
<u>ILLINOIS</u> Sunbelt Watkins Shepard Wiseway Zenith	<u>INDIANA</u> Murrows Sunbelt Watkins Shepard Wiseway Zenith	<u>IOWA</u> Watkins Shepard Wiseway	<u>KANSAS</u> Sunbelt Watkins Shepard Zenith	<u>KENTUCKY</u> MFX Sunbelt Watkins Shepard Zenith
<u>LOUISIANA</u> MFX Sunbelt Watkins Shepard Zenith	<u>MAINE</u> Shelba Johnson Watkins Shepard Zenith	<u>MARYLAND</u> Shelba Johnson Warren Sunbelt Watkins Shepard Zenith	<u>MASSACHUSETTS</u> Shelba Johnson Sunbelt Warren Watkins Shepard Zenith	<u>MICHIGAN</u> Sunbelt Watkins Shepard Wiseway Zenith
<u>MINNESOTA</u> Watkins Shepard Wiseway Zenith	<u>MISSISSIPPI</u> MFX Sunbelt Watkins Shepard Zenith	<u>MISSOURI</u> MFX Sunbelt Watkins Shepard Wiseway Zenith	<u>MONTANA</u> Ideal Watkins Shepard	<u>NEBRASKA</u> Ideal Watkins Shepard
<u>NEVADA</u> Cooke Houser Ideal (Las Vegas only) Watkins Shepard Zenith	<u>NEW HAMPSHIRE</u> Shelba Johnson Warren Watkins Shepard Zenith	<u>NEW JERSEY</u> Shelba Johnson Sunbelt Warren Watkins Shepard Zenith	<u>NEW MEXICO</u> Cooke Sunbelt Watkins Shepard Zenith	<u>NEW YORK</u> Shelba Johnson Warren Watkins Shepard Zenith
<u>NORTH CAROLINA</u> MFX Murrows Shelba Johnson Sunbelt Warren Watkins Shepard Zenith	<u>NORTH &amp; SOUTH DAKOTA</u> Watkins Shepard Wiseway	<u>OHIO</u> Murrows Shelba Johnson Sunbelt Watkins Shepard Wiseway Zenith	<u>OKLAHOMA</u> MFX Sunbelt Watkins Shepard Zenith	<u>OREGON</u> Sunbelt Watkins Shepard
<u>PENNSYLVANIA</u> Shelba Johnson Sunbelt Warren Watkins Shepard Zenith	<u>RHODE ISLAND</u> Shelba Johnson Sunbelt Warren Watkins Shepard Zenith	<u>SOUTH CAROLINA</u> MFX Murrows Shelba Johnson Sunbelt Warren Watkins Shepard Zenith	<u>TENNESSEE</u> MFX Sunbelt Watkins Shepard Zenith	<u>TEXAS</u> MFX Shelba Johnson Sunbelt Watkins Shepard Zenith
<u>UTAH</u> Cooke Ideal Watkins Shepard	<u>VERMONT</u> Shelba Johnson Warren Watkins Shepard Zenith	<u>VIRGINIA</u> Murrows Shelba Johnson Sunbelt Warren Watkins Shepard Zenith	<u>WASHINGTON STATE</u> Sunbelt Watkins Shepard	<u>WEST VIRGINIA</u> Murrows Sunbelt Warren Watkins Shepard
<u>WISCONSIN</u> Sunbelt Watkins Shepard Wiseway Zenith	<u>WYOMING</u> Ideal Watkins Shepard	<u>DISTRICT OF COLUMBIA</u> Shelba Johnson Watkins Shepard	<u>EASTERN CANADA</u> Dejong	<u>WESTERN CANADA</u> Watkins Shepard

(Revised 5/17)